Practical canvas

THE GOAL OF YOUR CO-CREATION PROCESS

TEAM
Which competences/people are needed for the event(s)? Think about facilitators with experiences in discussion techniques, organiser for the workshop, communication expert for internal and external communication and dissemination

Who is a member of the
- core team
- extended team

Who is managing the event(s)?

How much time is needed?
(for each person in the team)

BUDGET
How much money do you need?

Think of costs for the
- team (internal and external staff)
- resources (tools, materials, venue)

VENUE
What is the best place for the event(s)?
(think about a real-life context)

RESOURCES
- Financial: Direct funding or sponsorship
- Non-financial resources: in kind, political (make sure you have the support of institutes you want to work with), and social (build relationships with the communities you work with) contributions.

TOOLS FOR CO-CREATION
Select the right tools (activities and materials) for various steps in the co-creation process. e.g. individual work , group work, plenary sessions, online activities, etc.

TIME SCHEDULE
What are the starting dates and times? When is the event due to be ... accepted ... prepared ... kicked off?
What are the end dates? When is the event due to be ... completed ... delivered ... reported?